



Red Wing Area Fund Grant Request Guidelines

Grant Eligibility: To be eligible, organizations must serve residents of the Red Wing area; must be non-profit organizations exempt from tax under Section 501©(3) of the Internal Revenue Code; or must be a unit of government or a public agency created by government.

Criteria Used in Reviewing Grant Requests:

The Red Wing Area Fund looks for projects that:

- Enhance the uniqueness and character of the Red Wing area.
- Would not be possible without Red Wing area support.
- Will have an impact on a broad base of the Red Wing area citizenry.
- Will be judged as having a long term impact on the Red Wing area community.

Grant Restrictions:

Grants are NOT usually made:

- To support operating expenses of well established organizations.
- In response to fund drives for sustaining support.
- To establish or add to endowment funds.
- For churches or sectarian religious purposes.
- To individuals.

Suggested Information to Accompany Grant Application:

Attach the following information, where applicable, in narrative form to the grant application:

- Description, history, and background summary of the organization.
 - Explanation of the need and past or present attempts to meet the need.
 - Goals and objectives of the project.
 - Benefit to the citizens and community, including the number benefited.
 - A detailed description of the cost and financial projections of the project.
 - Post-project evaluation plan, if applicable.
- Itemized project budget.
 - Other sources of funds, including the applicant's own funds.
 - If applicable, plans for continued funding of the project.
 - Copy of applicant organization's annual budget, including source of other funds and earned income.
 - Names of members of the applicant's Board of Directors.

If a grant is rewarded:

The Red Wing Area Fund will expect a follow up report.

The Red Wing Area Fund of the Saint Paul Foundation requires the Red Wing Area Fund logo be included on any printed materials.